



2021 UNION CITY MARKET Farmers & Artisans Vendor Application

Location: Commuter Parking Lot at First Baptist Church, 801 US Highway 50 E, Union, MO 63084
Dates: April thru October **When:** Friday Nights, 3pm-7pm and **Saturday mornings 8am-12:00pm
Online: www.unionmissouri.org/farmersmarket or www.facebook.com/CityofUnionFarmersMarket
Contacts: City of Union, Wanda Parsons 636-583-3600 ext. 1110
Friday Market Manager, Tiffany Krausz 636-303-9394

Instructions:

1. Complete this form and submit in person at City Hall located at 10 E. Locust Street or ...
2. Register online at www.unionmissouri.org/farmersmarket
3. Once registered, the Market Manager will invite you to the Union City Market Vendors Facebook Group where you can "confirm" your spot for market days.

Name			
Business Name			
Street Address			City, ST, Zip
Phone		Email	
Website			
Description of Sales Items			
Choose Market Day(s): Note: Friday Markets are 3pm-7pm and have an onsite market manager, usually a food truck vendor and are well attended. Weekly reservations must be made via Facebook Vendor Group Page, or by contacting the Friday Market Manager. Saturday morning markets, 8am-12:00pm do not have an onsite manager and are first-come, first-serve. Reservations must be made by noon on Friday of each week. Call 636-583-3600, ext. 1110 or email wparsons@unionmissouri.org .			
Friday (3pm-7pm) <input checked="" type="checkbox"/> Saturday (8am-12:00pm) <input type="checkbox"/>			

Liability of Release:

I, the undersigned, agree to indemnify and hold harmless the City of Union, their agents or employees from any and all liability for bodily injury or property damage or loss sustained by me, my agents and/or employees as a result of or arising out of the activities conducted or engaged in pursuant to this agreement. I further agree to abide by all rules and regulations pertaining to these events set forth, or any other written or verbal directions from the managers of this event.

By signing this agreement, I agree to follow all rules and guidelines set forth in this document and all other information pertaining to the Market, known as Union City Farmers & Artisans Market, (also known as Union Farmers Market).

Printed Name:		
Signature:		Date:

Union City Farmers & Artisans Market is managed by:
City of Union Community Development Department
10 E. Locust Street, Union, MO 63084
Email: wparsons@unionmissouri.org, phone: 636-583-3600 ext. 1110



Market Rules

1. Products:

- A. Only locally produced, handmade, or self-grown products allowed. Reselling of products not grown on your farm or handcrafted by you is prohibited. Exceptions may be made at the sole discretion of The City of Union.
- B. Vendors are responsible for offering fresh, high quality, fairly priced products. Each vendor may set prices in consideration of customer satisfaction and fairness to other sellers.
- C. All prices must be clearly posted or marked. Vendors are responsible for paying all State and Local sales taxes.
- D. Value Added Agricultural Products include raw agricultural products grown by the seller that have been processed or any whose sale a government agency regulates. Examples are jellies, jams, oils, vinegars, and soaps. The members must make all value-added products predominately of material grown or gathered by them.
- E. Vendors selling eggs, meat and/or dairy products must have the required license from the Missouri Department of Agriculture (MDA). Live animals/poultry is not allowed.
- F. Processed products must be individually wrapped, and labeled prior to being brought to the Market and must meet Missouri Department of Agriculture and Franklin County health standards. For more info, visit <http://health.mo.gov/safety/foodsafety/industryfoods/retailfoods/farmersmarkets.php>
- G. Processed food product labels must include the name and address of the Preparer, ingredients in the food and the statement: "This product is prepared in a kitchen that is not subject to inspection by the Department of Health and Senior Services."

2. Vendor Responsibilities:

- A. Vendor is required to register with the City of Union. A permit will be issued to registered vendors and must be displayed upon request.
- B. Any state sales tax, USDA licenses, Franklin County Health permits are the responsibility of the vendor.

- C. All vendors must display a sign in their stall clearly identifying the name of the vendor.
- D. Vendor must supply a table and/or display rack for displaying produce/crafts.
- E. Tents and canopies must be no larger than 12x12 and safely secured by the vendor with appropriate weights on each leg of tent/canopy.
- F. No power is available. If generators are used, they must be quiet, odor-free, and moved away from booths/people.
- G. Saturday morning market vendor spaces are first come, first serve. No market manager is on site. There are no booth assignments for Saturday mornings, however vendors should confirm attendance by noon on Friday before.
- H. Setup and Tear down- All Friday Market vendors must arrive at the Market by 2:30 pm and be ready to sell by 2:55 pm. Vendors with multiple "No call No shows" will forfeit ability to vend. Vendors must remain set up until 7 pm closing time. No breaking down early!
- I. Friday Market Manager reserves the right to move or assign vendors to spaces to improve the overall product placement, layout and function of the Market.
- J. Due to limited number of spaces, vendors may be asked to rotate turns. There is NO seniority.
- K. Once all booth spaces are full, the Market Manager reserves the right to turn away late vendors.
- L. Large Food Trucks are encouraged to arrive early to avoid difficult and tight maneuvering.
- M. Vendors are responsible for cleaning all trash and waste within and around their allotted space.

3. **Other Matters:**

- A. Vendors must be a resident of Franklin County or surrounding counties.
- B. The City of Union has waived vendor's licenses for permit holders.
- C. Anyone not complying with these guidelines will be given a warning by the City of Union Representative the first time; permit will be revoked for a second infraction.
- D. Vendors must always conduct themselves in a pleasant and courteous manner. All children in care of the vendor must be supervised by an adult at the vendor's booth. No smoking is allowed in the market area at any time.



Union City Farmers & Artisans Market Hold Harmless Agreement

This Agreement is made this _____ day of _____, 20____, between the undersigned Vendor and the Union City Farmers & Artisans Market ("the Market") for the 20__ season. This agreement becomes effective when the Vendor's application for acceptance has been approved and the Market Manager has signed this agreement.

In exchange for permission to participate as a Vendor, the Vendor agrees to the following:

1. The Vendor will be bound by the published Market Rules & Guidelines of the Market.
2. The Vendor acknowledges that admission to the Market as well as Market space assignments are made at the discretion of the Market Manager. This Agreement is not a guarantee by the Market that the Vendor will be permitted to sell at the Market throughout the planned season, nor is it a guarantee that the Market will operate for the entire planned season. Permission to participate may be revoked or suspended by the Market Manager as a result of violation of this Agreement.
3. The vendor shall indemnify and hold harmless the Union City Market, owner(s) of the lot/space(s), the City of Union, officers, agents, employees and volunteers from and against any and all loss, damages, liability, claims, suits, costs and expenses whatsoever, including reasonable attorney's fees, regardless of the merit or outcome of any matter connected to any act or omission in going to, coming from, performing services, work or activities at or in relation to the Union City Farmers & Artisans Market and associated events.
4. The Vendor will be responsible for all claims arising from its participation in the Market, including, without limitation, personal injury, property damage, and product liability, and agrees to save, defend, hold harmless and indemnify the City of Union, owner(s) of the lot/space(s), and all of their agents and staff, including those serving as volunteer Market Manager(s), from and against any and all claims, loss, damage, injury, costs and charges, including court costs and attorney's fees, liability or exposure, however caused, resulting from, arising out of, or in any way connected with the Vendor's participation in the Market, performance of Agreement, or obligations under the Market Policies and Procedures.
5. If available, the Vendor agrees to provide the Market with a certificate of general liability and property damage insurance, including products liability coverage, in the amount of at least \$300,000.00, naming the indemnities listed above as additional insured. Vendor hereby waives, releases, and discharges any and all claims for damages for personal injury, death, or property damages which it may have or which may hereafter accrue as a result of its activities at the Union City Market.

I HEREBY STATE THAT I HAVE READ, UNDERSTAND AND AGREE TO FOLLOW THE ABOVE RULES OUTLINED IN THIS COPY OF THE UNION CITY FARMERS & ARTISANS MARKET HOLD HARMLESS AGREEMENT.

This _____ day of _____ (month), 20____

Vendor Name (PRINT)

Vendor Signature

Address, city, state, zip

Phone

This Hold Harmless Agreement must be signed and submitted to either the onsite Market Manager or to the City of Union Community Development Department, 10 E. Locust Street, Union, MO 63084 prior to setup of market booth.